

# The Market at Pen Park

Sponsored by

CHARLOTTESVILLE

parks & recreation 

Is a producer-only Market

Everything must be

Home-Grown

Home-Made

Hand Crafted

Date returned to Market Manger \_\_\_\_\_

**2011 The Market at Pen Park  
Reserved Vendor Application**

This Application has to be received by 5pm, March 18th.  
Applications received after this deadline will automatically be considered as non-reserved vendors.

*I hereby apply for a permit to sell at the y Market at Pen Park.*

**Business/Producer's  
Name** \_\_\_\_\_

**Please list any individual that will representing your business at our market.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Farm/Business Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**City/County** \_\_\_\_\_ / \_\_\_\_\_

**State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Work phone** \_\_\_\_\_

**Home Phone** \_\_\_\_\_

**Cell Phone** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**I currently sell at these locations (provide details)**

**Other Public Markets** \_\_\_\_\_

**Retail Outlets** \_\_\_\_\_

**Fairs, Festivals** \_\_\_\_\_

**On Farm/At Home**  
\_\_\_\_\_

**Other**  
\_\_\_\_\_



**What day would you plan to begin selling?**

May 3 \_\_\_\_\_ May 10 \_\_\_\_\_

May 17 \_\_\_\_\_ May 24 \_\_\_\_\_

Other \_\_\_\_\_

**Are you aware of any dates that you will be unable to attend the City Market, and if so, please mark them?**

|           |         |          |          |          |          |
|-----------|---------|----------|----------|----------|----------|
| May       | 3 _____ | 10 _____ | 17 _____ | 24 _____ | 31 _____ |
| June      | 7 _____ | 14 _____ | 21 _____ | 28 _____ |          |
| July      | 5 _____ | 12 _____ | 19 _____ | 26 _____ |          |
| August    | 2 _____ | 9 _____  | 16 _____ | 23 _____ | 30 _____ |
| September | 6 _____ | 13 _____ | 20 _____ | 27 _____ |          |

There will be a \$10 Fee for any vendor who fails to inform Market staff of absences. ***It is very important that you let management know when you are not able to occupy your space as soon as possible.***

**When will you likely end selling?** \_\_\_\_\_

**Detailed Driving Directions to Farm or Business from Charlottesville:**

**I agree to sell only products that immediate family, and/or my employees or I have produced on my property and/or property I lease. I will not re-sell any products purchased from a wholesale warehouse, or retailer. I realize that failure to comply may result in my suspension or expulsion from the Charlottesville City Markets.**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Applicant/Producer**

**I HAVE READ AND AGREE TO THE RULES AND REGULATIONS OF THE CITY MARKET AND THE GUIDELINES SET FORTH IN THE RESERVED SPACE AGREEMENT.**

**INITIALS:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PLEASE RETURN APPLICATION & SIGNED:  
By March 18th, applications received after this date will  
automatically be non-reserved vendors.**

**ATTN: STEPHANIE ANDEREGG-MALOY  
CHARLOTTESVILLE PARKS & RECREATION  
Charlottesville City Markets  
P.O. BOX 911  
CHARLOTTESVILLE VA 22902**

**Or**

**Fax 434-970-3596**

**Or**

**Email [citymarket@charlottesville.org](mailto:citymarket@charlottesville.org)**

**Please initial here that you have read and understand all rules and regulation set forth by  
the City of Charlottesville. \_\_\_\_\_**



